

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 5TH FEBRUARY 2020 AT 7.00 P.M IN THE VILLAGE HALL.**

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 4th December 2019.
4. To receive a Clerk's report on the progress of items from previous meetings.
5. To receive County/District Councillor reports.
6. Open Forum: an opportunity for members of the public to raise new issues or speak in relation to items on the agenda.
7. Highways
 - a) To receive an update on any matters reported to Norfolk and Breckland Councils.
 - FP 6 – Notice B being issued by NCC.
 - Woods Lane flooding.
 - b) To receive a report from Public Rights of Way Warden.
 - c) To receive an update regarding traffic issues on the Gateley Road.
 - d) To receive an update re the purchase of a SAM II sign.
 - e) To receive an update re the Wednesday Norwich Bus Service.
8. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
 - b) Decisions to note.
9. Open Spaces
 - a) To receive an update regarding the invasive weed in Patch Corner pond.
 - b) To receive an update regarding the Christmas Tree project.
 - c) To receive an update regarding the replacement culvert pipe on the Green.
 - d) To receive an update in respect of the effluent discharge into the pond on the Green.
 - e) To receive an update regarding a wildflower churchyard.
 - f) To receive an update regarding the grass cutting contract.

10. To receive reports on the regular checks and discuss any issues arising.
- North Green
 - South Green
 - Churchyard
 - Patch Corner
 - Play Area
 - Allotments
 - Amenity Area
11. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2020.
 - b) To receive a report regarding allotment fees and annual water charges.
 - c) To consider approval of a VETS (defibrillator) refresher course.
 - d) To consider moving the July 2020 meeting due to a clash with the Norfolk Show.
 - e) To note the amended date of the next Grazing Rights Holders Meeting.
 - f) To receive a report regarding public sector website accessibility regulations.
 - g) To receive a report regarding Operation London Bridge.
 - h) To review the following policy documents:
 - Standing Orders
 - Financial Regulations
 - Risk Assessment & Management Strategy
 - Asset Register
 - i) To approve the following payments.

• Clerk (February – Salary/Expenses)	£tbc
• Hedge Cutting	£90.00 (paid 2.1.2020)
• Xmas Trees etc	£219.00 (paid 16.12.2019)
12. Meeting Dates for 2020:
 Wednesday 4th March
 Wednesday 6th May (following the Annual Parish Meeting commencing at 7.00pm)
 Wednesday 3rd June
 Wednesday 1st July (tbc - see item 11d above)
 Wednesday 2nd September
 Wednesday 7th October
 Wednesday 4th November
 Wednesday 2nd December
13. Correspondence for consideration.
 (any correspondence received after the agenda has been published will be circulated at the meeting).
- Western Link Update
 - Boundary Commission Review – proposed amendments.
 - Great British Spring Clean
12. To receive any new items for the next agenda.
13. To confirm the next meeting of the Parish Council will be held on 4th March 2020 at 7.00pm in the Village Hall.