

## Brisley Parish Council

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON  
WEDNESDAY 4<sup>TH</sup> FEBRUARY 2026, AT 7.00PM IN THE VILLAGE HALL.**

**The public and press are cordially invited to attend and are able to address the  
Council during the Public Participation session.**

**Our Standing Orders do not permit members of the public and press to take part in the debates.**

### **AGENDA**

1. Welcome and apologies for absence.  
(apologies received from Cllrs Dykes and Dennis)
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on the 3<sup>rd</sup> December 2025.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highway Matters
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
    - Degradation of road surface on Gateley Road – survey results awaited.
  - b) To receive an update regarding the Konect Bus 23 Service.
  - c) To consider any solutions to heavy, speeding traffic on the Gateley Road.
7. Planning
  - a) Applications for consideration.
    - PL/2025/1965/FMIN – Land south of Gateley Road and adjacent to The Old Orchards
      - erection of three detached dwellings, with garages, and access via shared driveway directly from Gateley Road
    - PL/2026/0065/HOU- Church House, Church Street – removal of 3 no sky lights from single storey roof, brick up double doors on east elevation, change window to door on north elevation
    - Any applications received since the publication of the agenda.  
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions/appeals.
  - c) To receive an update regarding the Housing for Local People scheme.
  - d) To receive an update regarding the Breckland Local Plan.
8. Open Spaces
  - a) To consider recipient of amenity area hay for 2026.

9. To receive reports on the regular inspections of village sites where the Council has a responsibility and consider any maintenance required.
10. To receive an update regarding Community Resilience – Emergencies and Civil Contingencies.
11. Finance & Governance Matters
  - a) To receive a financial report for the year ending 31<sup>st</sup> March 2026.
  - b) To consider approval of the following policy documents:
    - Risk Assessment & Management Policy
    - Asset Register
    - Financial Regulations
    - Standing Orders
    - Data Protection Policy
    - IT Policy
    - Planning Policy
  - c) To receive a report regarding the Annual Governance Statement - Assertion 10.
  - d) To approve the following payments and note any receipts.

PAYMENTS

|     |                     |                    |
|-----|---------------------|--------------------|
| P49 | ICO Data Protection | £47.00 (amendment) |
| P51 | Allotment Water     | £23.53 (DD)        |

RECEIPTS

|    |                                    |           |
|----|------------------------------------|-----------|
| R7 | Allotment Rental Fees 2026/Deposit | £675.00   |
| R8 | Woodland Grant – Amenity           | £2,034.00 |
| R9 | Higher Level Stewardship – Harpers | £2,469.45 |

12. Correspondence for consideration.

*(any correspondence received after the agenda has been published will be circulated at the meeting).*

13. To receive any new items for the next agenda.

14. To note the next meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> March 2026, at 7.00pm in the Village Hall.

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Sheryl Irving  
 Clerk to the Council  
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 Wednesday 28<sup>th</sup> January 2026