

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 31ST JANUARY 2024, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.
Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence (apologies received from Cllr Dennis).
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 6th December 2023.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highway Matters
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - To receive an update to the formal request submitted to Norfolk County Council for a speed limit on the B1145, from Panford Beck to existing speed limit and the request for better signage for the unfenced common to alert drivers to the loose sheep – this is on the list for consideration in 2023/24 financial year.
 - Gateley Road flooding – a site meeting has been held with the Highways Engineer and photos showing the extent of the flooding have been sent.
 - School Road, blocked drain – reported to Highways and works programmed.
 - Flooding on School Road – reported to Highways and will be resolved.
 - SLOWS on School Road – existing SLOW to be repainted in 2024.
 - Amended Footpath 16 (nr Village Hall) signage (to include Village Hall and Church) – request submitted to Highways.
 - Faded 30mph sign on B1145 coming into village from North Elmham – reported to Highways and will be replaced.
 - B1145 - pothole between Fludges lane and Woods Lane – reported to Highways and programmed for repair.
 - Request to extend the speed limit further along Fludges Lane – on hold until speed limit on B1145 confirmed.
 - b) To receive a report regarding flooding on the B1146 and School Road.
7. Planning
 - a) Applications for consideration.
 - 3PL/2024/0018/F – Mill Farm Barn, The Green - proposed Change of use of existing holiday let to residential dwelling.
 - Any applications received since the publication of the agenda.

(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).

- b) To note any planning decisions/appeals.
 - 3PL/2022/0818/F – Barracouta, Fakenham Road - proposed change of use of workshop to a dwelling with associated works.
 - 3PL/2023/1049/HOU – Sunnyside House, School road - two-storey and single-storey rear extensions – APPROVED.
 - 3PL/2023/1064/F – Church House, Church Street - change of use of an existing outbuilding (a part only) used for occasional bedroom and bathroom to Class C1 for holiday let – WITHDRAWN.
- c) To receive an update regarding the ‘Housing for Local People’ scheme.
- d) To receive an update regarding the Breckland Local Plan and consider any action.

8. Open Spaces

- b) To receive an update regarding the plan to deal with the effluent in the pond on South Green.
- c) To consider an appeal to the Section 38 Application decision.
- d) To consider a metal detecting day on the Green.
- e) To receive an update regarding the large Grain Bins visible from the village.
- f) To consider approval of the annual Car Rally on the Green; public liability insurance is held by the organisers.
- g) To consider a Sustainable Farming Incentive application for the Green.
- h) To note the date of the next Grazing Rights Holders meeting – Monday 19th February 2024.

9. To receive reports on the regular inspection of village sites where the Council has a responsibility and consider any actions required.

10. To consider supporting a scheme to assist residents to replace their septic tanks with sewage treatment plants, funded by offsetting environmental credit for developers.

11. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2024.
- b) To consider opening a Barclays savings account.
- c) To receive an update regarding the election invoice challenge.
- d) To consider an amendment to the Dark Skies Policy.
- e) To review the following policy documents:
 - Asset Register
 - Risk Assessment & Management Policy
 - Financial Regulations
 - Co-option Policy
 - Code of Conduct
 - Information & Data Protection Policy
 - Publication Scheme
 - Retention & Disposal Scheme

f) To approve the following payments and note any receipts.

PAYMENTS

P	Clerk (January Salary & Off All)	(SO)
P	HMRC – PAYE	
P	Grass Contractor 1	£559.50*
P56	Wave – Allotment Water	£55.75 (DD)
P	Clerk (February Salary & Off All)	(SO)
P	HMRC – PAYE	
P	Village Hall Rental	£tbc

**, (SO) or (DD) indicates payment has been made.*

RECEIPTS

R18	RPA – Higher Level Stewardship	£1,469.00
R19	English Woodland Grant	£2,034.00

12. To note the meeting dates for 2024:

- 6th March
- 1st May (Annual Meetings)
- 5th June
- 3rd July
- 4th September
- 2nd October
- 6th November
- 4th December

13. Correspondence for consideration.

(any correspondence received after the agenda has been published will be circulated at the meeting).

14. To receive any new items for the next agenda.

15. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 6th March 2024, in the Village Hall.

Sheryl Irving
Clerk to the Council
brisleyparishcouncil@gmail.com
Wednesday 24th January 2024