

# Brisley Parish Council

## **THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 3<sup>RD</sup> JUNE 2020 AT 7.00 P.M.**

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and if any members of the public or press wish to attend, please contact the Clerk no later than 12 noon on the day of the meeting and an invitation to join the Zoom meeting will be sent to you.

**The public and press will be able to address the Council during the Public Participation session. Any member of the public wishing to speak must give notice to the Clerk by 12 noon on the day of the meeting. Public Participation will be limited to 15 minutes, with three minutes allowed per speaker. Our Standing Orders do not permit members of the public and press to take part in the debates.**

### **AGENDA**

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 6<sup>th</sup> May 2020.
4. To receive County/District Councillor reports.
5. Open Forum: a 15-minute opportunity to hear from members of the public.
6. Highways
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
    - Woods Lane Flooding – update re filled-in ditch.
    - Speed Limit request – B1145 from Mileham direction – C/Clr taking forward.
  - b) To receive a report from the Public Rights of Way Warden.
  - c) To receive an update regarding the removal of the Fakenham bus service.
  - d) To receive an update regarding the Wednesday Norwich Bus service.
7. Planning
  - a) Applications for consideration.
    - 3PL/2020/0483/HOU – Millfield, The Green - Erection of freestanding 15m mast and amateur radio aerial (retrospective).
    - Any other applications received since the publication of the agenda.
  - b) Any decisions to note.
    - 3PL/2020/0301/HOU - Rear extension to bungalow, Highfields, School Road – APPROVED.
8. Open Spaces
  - a) To receive an update in respect of the effluent discharge into the pond on the Green.
  - b) To consider the purchase of one additional bag of bird feed, if required.
  - c) To receive a report regarding dog mess on the Amenity Area.
  - d) To consider a long-term plan for the Jubilee Wood.
  - e) To receive an update regarding the application for a Countryside Stewardship Higher Tier Grant.

9. To receive reports on the regular checks.
- North Green
  - South Green
  - Churchyard
  - Play Area
  - Patch Corner
  - Allotments
  - Amenity Area
  - Harpers Green
10. Finance & Governance Matters
- a) To receive a financial report for the year ending 31<sup>st</sup> March 2021.
- b) To consider reverting the July meeting to its original date - 1<sup>st</sup> July 2020.
- c) To review the Townlands rental fees.
- d) To approve the following payments.
- |                                    |         |
|------------------------------------|---------|
| • Clerk (June Salary & Expenses)   | £TBC    |
| • Grass Contractor                 | £TBC    |
| • Grass Contractor                 | £TBC    |
| • Plant Hire (replacement culvert) | £420.00 |
| • Cllr Dennis (Bird Seed)          | £TBC    |
11. Correspondence for circulation.  
(any correspondence received after the agenda has been published will be circulated at the meeting).
- Western Link Update
12. To receive any new items for the next agenda.
13. To confirm the next meeting of the Parish Council will be held on Wednesday 8<sup>th</sup> July 2020 at 7.00pm  
(see item 11b above).

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Sheryl Irving  
Clerk to the Council  
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Thursday 28<sup>th</sup> May 2020