

## Brisley Parish Council

Minutes of a meeting of Brisley Parish Council held at 7.00pm on Wednesday 6<sup>th</sup> July 2022 in the Village Hall.

**Present:** Cllr Tony Irons (Chair)  
Cllr Nicola Curl  
Cllr Julie Colley  
Cllr Bobby Green  
Cllr Richard Savory

One Member of the Public (arrived late to the meeting)  
Sheryl Irving (Clerk)

### **1. Welcome and apologies for absence.**

In the absence of Cllr Collinge, Cllr Irons took the chair and welcomed everyone to the meeting. Apologies received from Cllr Dennis and Cllr Collinge were approved. Apologies from County Cllr Mark Kiddle-Morris and District Cllr Gordon Bambridge were also received.

### **2. To receive declarations of interest.**

There were none received.

### **3. To approve the minutes of the meeting held on 1<sup>st</sup> June 2022.**

Cllr Green proposed that the minutes be accepted as a true record of the meeting, this was seconded by Cllr Colley and unanimously agreed by Council. The Chairman duly signed the minutes.

### **4. To receive County and District Councillor reports.**

A written report was received from the County Cllr and this is attached.

### **5. Open Forum: an opportunity to hear from members of the public.**

There were no members of the public present.

### **6. Highways**

#### **a) To receive an update on matters reported to Norfolk and Breckland Councils.**

- Gateley Road – covered drain – works still awaited.
- Trod, Church Street – water collecting in surface – reported again to Highways.
- Church Street, near to the Square House – pavement too narrow for pushchairs and mobility scooters etc – C/Cllr Kiddle-Morris taking this matter forward and requesting that the pavement be widened, a site meeting is due to take place.
- Brisley Footpath 6 – surface has been sown and becoming impassable again – reported to Highways who have written to the person responsible.

## 7. Planning

### a) Applications for consideration.

There were no applications for consideration.

### b) To note any planning decisions/appeals.

Council noted the following application had been refused.

- 3PL/2022/0375/F – land off Gateley Road - resubmission of application reference 3PL/2021/0146/F - Full planning application for three detached dwellings with access via shared driveway directly from Gateley Road.

Council noted the following application had been approved.

- 3PL/2022/0425/HOU – Chesham House, School road - alteration and renovation works to existing domestic outbuilding to form home office, home garage, gym and utility room.

Council noted that decisions are awaited on the following applications.

- 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
- Planning appeal: 3PL/2021/1109/O – land off Gateley Road - First Homes application. 4, two-bedroom semi-detached properties. 3, 3-bedroom bungalow to be sold or rented under the new First homes regulations.
- 3PL/2022/0445/HOU - Bay Tree Cottage, School Road - single-Storey, one bedroom annexe for family member, to sit in gap between two existing outbuildings and a single storey rear extension to form an enclosed porch.

### c) To receive an update regarding the 'Housing for Local People' scheme.

The parish council newsletter had been published the weekend prior to the delivery of the survey and it was hoped that this encouraged residents to return the form.

## 8. Open Spaces

### a) To receive an update regarding drainage works on the Amenity Area.

In the absence of Cllr Dennis there was no update.

### b) To receive an update regarding effluent in pond on South Green.

This matter has now been referred to the Environment Agency who will investigate the cause.

### c) To receive an update regarding the temporary easement on the North Green.

The Clerk confirmed that the applicants had acknowledged receipt of the letter granting the temporary, one year easement. Council agreed that information should be obtained regarding the siting of a caravan, in relation to planning permission.

### d) To consider tree works at Patch Corner.

One quote had been obtained for the works but, as it was for over £500, two additional quotes are required before any decisions can be made.

## **9. To receive reports on the regular checks.**

North Green (Cllr Dennis) – Green Lane - there is a Willow tree opposite Harebell Cottage which is likely to fall over any time, one branch has been removed but, unfortunately, the rest of the tree is surrounded by wires (telephone and electric). Council agreed that this should be reported to UK Power Networks due to the adjacent wires.

Green Lane needs to be mown and Cllr Dennis will clear some of the scrub before the contractor carries out the mowing.

South Green (Cllr Nicola Curl) – hay has been made from the top part of the South Green, south of the cricket pitch ditch. The temporary 'electric' fence remains in place. It does get broken from time to time and it was hoped that anyone who breaks it does mend it.

Churchyard (Cllr Tony Irons) – nothing to report.

Play Area (Cllr Tony Irons) – nothing to report.

Patch Corner (Cllr Peter Dennis) – the tree surgeon advised that two trunks of the large Willow are in good order and should be left, whilst removing a lot of smaller trees that surround the main tree. This is not an urgent job and can be left until next year if need be (see item 8d above).

Allotments (Cllr Peter Dennis) – Apart from a serious lack of rain, nothing to report.

Amenity Area (Cllr Peter Dennis) – The new dog notices are now in place. The area has been cut for hay.

Council were grateful to Cllr Dennis for erecting the new signage.

Harpers Green (Cllr Peter Dennis) – There is just about enough grass growing for the cattle grazing it. The Green will need topping in the next few weeks to deal with thistles etc.

Cllr Savory advised that the grass contractors' prices are likely to rise due to the high cost of fuel.

The Hill – some small areas of Japanese Knotweed remain and will be treated later in the year.

## **10. To receive final report from the working party regarding the parish commemoration to mark the Queens Platinum Jubilee in 2022.**

It was agreed that the weekend had been very successful and thanked everyone involved for their hard work. The Village Hall and The Bell had both made a kind donation from funds raised of £500 to the Church Roof Fund.

There are some grant funds remaining and it was hoped to either produce a Jubilee Book or purchase some framed photographs of the event for the Village Hall.

**11. To receive a report regarding the Breckland initiative ‘Mindful Villages’.**

Cllr Curl reported a new Breckland initiative aiming to provide trained Mental Health Champions in towns and villages across the District to increase mental health awareness and provide support, someone to have a safe conversation with and signpost people onto further, appropriate support.

Cllr Curl will be attending the training in January and will then be the Mindful person for Brisley.

Cllr Savory said how lucky Brisley was to have such a good community with so many events for people to go to and make new friends.

**12. Finance & Governance Matters**

**a) To receive a financial report for the year ending 31<sup>st</sup> March 2023.**

The financial report (attached) was noted. The Internal Control Officer, Cllr Curl, will carry out an inspection of the books.

**b) To receive an update regarding the change of allocation for Townlands funds.**

Council noted that work is ongoing.

**c) To review the Townlands rental fees.**

Cllr Curl proposed that the fees remain the same in 2022/23 but increased in 2023/24 as follows: £145, £45 and £80, this was seconded by Cllr Savory and unanimously agreed by Council.

**d) To approve the following payments.**

Cllr Curl proposed approval of the following payments, this was seconded by Cllr Savory and unanimously agreed by Council.

• Clerk (July Salary, Off All & Expenses)	£391.01
• Clerk (Aug Salary & Off All)	£373.77
• HMRC – PAYE	£5.20
• CPRE (Annual Membership)	£36.00 (DD)
• Grass Contractor 1	£162.00
• Grass Contractor 2	£320.00
• Internal Audit	£35.00 (paid)
• Jubilee (paid)	
• Materials for bridge	£420.00
• Moving bridge into situ	£162.00
• Thursday night music	£100.00
• Village Hall – bunting/tablecloths etc	£128.56
• Setting up for Thursday event	£134.00
• Bridge – digger and materials	£351.60

**13. Correspondence for circulation.**

- Privacy notice and landowner agreement letter for DLL pond restoration 2022 – Council noted that certain conditions had to be met in order to access the funding and agreed this was

achievable. That being the case, Cllr Curl proposed that Council go ahead with the scheme, this was seconded by Cllr Savory and unanimously agreed by Council.

- OCO Technology Consultation – Council agreed as this related to a village near Thetford there was no implications for Brisley and no action was required.
- NCC Parish Partnership Scheme 2023/24 – Cllr Irons suggested some path widening and kerb stone replacements may be possibilities and it was agreed to consider this later in the year, with the closing date for applications being the 9<sup>th</sup> December 2022.
- Correspondence from residents regarding Harpers Green – Council approved a response which set out the management of Harpers Green.

**14. To receive any new items for the next agenda.**

There were no new items for the next agenda.

**15. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 7<sup>th</sup> September 2022 in the Village Hall.**

Council noted the date of the next meeting and the Chairman then closed the meeting at 7.44pm.

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<b>BRISLEY PARISH COUNCIL</b>			
<b>BANK RECONCILIATION AS AT 30th June 2022</b>			
<b>Balance per bank statements</b>			
Barclays Current Account		25,737.59	
Less any unpresented cheques		0.00	
Add any outstanding payments into bank		0.00	
			<b>25,737.59</b>
<b>The net balance reconciles to the Cash Book for the year, as follows:</b>			
Opening Balance as at 1st April 2022		24,231.50	
Add receipts in the year		7,684.02	
Less payments in the year		6,177.93	
<b>Closing balance per cash book</b>			<b>25,737.59</b>
<b>which includes the following reserves:</b>			
Brisley Green (Panford Beck works)		336.42	
Higher Level Stewardship Scheme		7,115.71	
Defibrillator		1,152.65	
Townlands		464.00	
Admin - Office Equipment		59.17	
Jubilee Fund		980.78	
Open Spaces:			
Pond Project		200.00	
Allotment Deposit		100.00	
Knotweed at The Hill		40.00	
<b>GENERAL RESERVE</b>			<b>15,288.86</b>

<b>BRISLEY PARISH COUNCIL - JULY 2022</b>									
<b>BUDGET REPORT FOR YEAR ENDING 31ST MARCH 2023</b>									
<b>PAYMENTS*</b>	<b>BUDGET</b>	<b>SPEND</b>	<b>AVAILABLE</b>	<b>%</b>	<b>RECEIPTS</b>	<b>BUDGET</b>	<b>RECEIVED</b>	<b>DUE</b>	<b>%</b>
	<b>2022/23</b>	<b>TO DATE</b>		<b>SPEND</b>		<b>2022/23</b>	<b>TO DATE</b>		<b>RECEIVED</b>
Salary	4,641	1,458	3,183		Precept	12,150	6,075	6,075	50%
Admin	1,817	859	958		Burials	-	-	-	
Open Spaces	5,720	1,874	3,846		Bank Interest	-	-	-	
Amenity	3,410	903	3,410		Wayleaves	509	-	509	0%
Donations	-	-	-		Allotments	395	75	320	19%
<b>TOTAL</b>	<b>15,588</b>	<b>5,094</b>	<b>10,494</b>		Amenity	2,028	-	2,028	
					Admin	-	-	-	
<b>HLS</b>	<b>900.00</b>	<b>0.00</b>	<b>900.00</b>		<b>TOTAL</b>	<b>15,082</b>	<b>6,150</b>	<b>8,932</b>	
<b>TOWNLANDS</b>	<b>264.00</b>	<b>0.00</b>	<b>264.00</b>		<b>HLS</b>	<b>728</b>	<b>-</b>	<b>728</b>	
<b>DEFIBRILLATOR</b>	<b>226.00</b>	<b>0.00</b>	<b>226.00</b>		<b>Defibrillator</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>JUBILEE PROJECT (All)</b>	<b>2650.00</b>	<b>2202.22</b>	<b>447.78</b>		<b>TOWN LANDS</b>	<b>264</b>	<b>-</b>	<b>264</b>	

\*includes payments as listed on agenda

Norfolk County Council  
Member for Necton and Launditch  
Report July 2022

Dualling of the A47: The Secretary of State (SoS) has approved the proposed National Highways improvements to the A47 between Blofield and North Burlingham which will provide a 1.6 mile stretch of dual carriageway with associated grade separated junctions and overbridges. The projected cost of the project is £50-100m.

The SoS is considering the Development Consent Order (DCO) for the proposed dualling of the A47 between Tuddenham and Easton and is due to make his decision in late August. The new dual carriageway will be 6.1 miles long and consist of a grade separated junction at Wood Lane and removal of the Honingham and Easton roundabouts.

NCC have lobbied for the improvements to the A47 to boost the economic prosperity of the county through its membership of the A47 Alliance which has a membership consisting of representatives from all the councils on the A47 from Peterborough to Gt Yarmouth.

The National Highways website has a “fly through” visual interpretation of both the schemes described above.

Norwich Western Link: Last Monday the NCC cabinet reaffirmed commitment to completing the so-called Western Link. This 3.9 miles of dual carriageway will join the Broadland Northway (A1067) and the A47. The new Wood Lane junction on the dualled A47 will provide the access to the A47. Crossing the environmentally sensitive Wensum valley will pose problems, and no doubt significant protest, but NCC is confident that such concerns can be mitigated. The new road will reduce traffic through the villages between the A1067 and the A47 which are currently subject to high traffic volumes due to “rat running”. Since the construction of the Broadland Northway traffic volumes on the B1145 have increased and the new link road will reduce this traffic flow.

Mark Kiddle-Morris.