

# Brisley Parish Council

## THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD VIRTUALLY ON WEDNESDAY 2<sup>ND</sup> DECEMBER 2020 AT 7.00 P.M.

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and members of the public or press are welcome to attend, the link to do so is set out below:

### Join Zoom Meeting:

<https://us02web.zoom.us/j/83125991488?pwd=dXd2cnROaXhqSzI0SGJtY2pFbmJTQT09>

Meeting ID: 831 2599 1488 - Passcode: 736383

The public and press will be able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

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### AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 4<sup>th</sup> November 2020.
4. To receive County/District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
    - Speed Limit request – B1145 from Mileham direction – C/Clr taking forward but currently on-hold.
  - b) To receive a report from the Public Rights of Way Warden.
7. Planning
  - a) Applications for consideration.
    - 3PL/2020/1228/F – Manor Farm, Elmham Road - proposed extension and alterations to Manor Farm house including demolition of some out buildings and conversion and extension to barns to form 2 holiday lets.
    - 3PL/2020/1204/F – Hawthorn House, School Road - change of use of detached ancillary building, currently being used as a guest bedroom and office to a holiday let.
    - Any applications received since the publication of the agenda.  
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions.
    - 3PL/2020/1045/F – Bay Tree Cottage, School Road - Alterations to existing stable block (increase the head height and material change to the southern wall) – APPROVED.
  - c) To note any views received from parishioners in respect of changes to the planning system.

8. Open Spaces
- a) To receive an update regarding the long-term plan for the Jubilee Wood.
  - b) To receive a report regarding trees on Harpers Common.
  - c) To receive an update regarding the application for a Countryside Stewardship Higher Tier Grant.
    - To consider terms of any offer received from RPA.
    - To consider the draft Grazing Rights Holders (GRH) Agreement.
    - To consider rates of pay to GRH for any works carried out on the Green as required by the agreement.
  - d) To receive an update regarding the Parish Council notice board.
9. To receive reports on the regular checks.
- North Green
  - South Green
  - Churchyard
  - Play Area
  - Patch Corner
  - Allotments
  - Amenity Area
  - Harpers Green
10. Finance & Governance Matters
- a) To receive a financial report for the year ending 31<sup>st</sup> March 2021.
  - b) To consider allocation of Townlands funds.
  - c) To consider the budget and set the precept for the year ending 31<sup>st</sup> March 2022.
  - d) To approve the following payments:

|   |                              |
|---|------------------------------|
| • Clerk (December Salary & Expenses)        | £TBC                         |
| • Clerk (January Salary & Expenses)         | £TBC                         |
| • Tree Contractor (Willow near pond)        | £425.00 (paid on 17.11.2020) |
| • Digger Hire (Pond Project – Grant funded) | £252.00 (paid on 13.11.2020) |
| • Contractor (Amenity Thinning Works)       | £600.00 (paid on 23.11.2020) |
11. Correspondence for circulation.  
(any correspondence received after the agenda has been published will be circulated at the meeting).
- Anglian (Eastern) Regional Flood and Coastal Committee (RFCC) survey.
  - Invitation to District Superintendent Provart District Briefing – 15th December 2020 at 7pm.
12. To receive any new items for the next agenda.
13. To note the next meeting of the Parish Council will be held on Wednesday 3<sup>rd</sup> February 2020 at 7.00pm.

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Sheryl Irving  
Clerk to the Council  
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Thursday 26<sup>th</sup> November 2020