

## Brisley Parish Council

### THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 1<sup>st</sup> SEPTEMBER 2021 AT 7.00 P.M IN THE VILLAGE HALL.

***We will adhere to any Covid safe regulations.  
Please follow any instructions and wear a face mask until seated.***

**The public and press are cordially invited to attend and are able to address the  
Council during the Public Participation session.  
Our Standing Orders do not permit members of the public and press to take part in the debates.**

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#### AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held 7<sup>th</sup> July 2021.
4. To note the resignation of Cllr Fairman and consider the vacancy for a parish councillor.
5. To receive County and District Councillor reports.
6. Open Forum: an opportunity to hear from members of the public.
7. Highways
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
    - Gateley Road – covered drain – C/Cllr investigating.
  - b) To receive a report from the Public Rights of Way Warden.
  - c) To receive an update regarding the SAM II Speed Sign.
  - d) To receive an update regarding the installation of cattle grids near the Green.
  - e) To consider the frequency and timing of verge cutting by Norfolk County Council.
  - f) To consider any applications under the NCC Parish Partnership Scheme.
8. Planning
  - a) Applications for consideration.
    - 3PL/2021/0967/F – The Bell Inn, The Green, Elmham Road – Three Bay Cart Shed – additional storage for pub.
    - 3PL/2021/1109/O – Land off Gateley Road – as follows:
      - First Homes application.
      - 4, two bedroom semi-detached properties.
      - 1, 3 bedroom bungalow to be sold or rented under the new First homes regulations.
      - 2, 3 bedroom bungalows for self build.
    - Any applications received since the publication of the agenda.  
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions.
    - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
    - 3PL/2021/0858/HOU – Mill House, The Green – proposed single storey side extension – APPROVED.
    - 3PL/2021/0974/LB – Alms Cottage, Church Street – proposed Removal and Replacement of Roof Support Posts and Guttering - APPROVED.

- 3PL/2021/0958/HOU – Church House, Church Street - new Velux Roof light to Hall roof, replace existing front door with new door and 4 glass panels and replace rear utility room double door with a single door - APPROVED.

c) To consider requesting a Breckland presentation – Housing for Local People.

9. Open Spaces

- To receive an update regarding the long-term plan for the Jubilee Wood.
- To consider any maintenance works required on the Green.
- To consider a wayleave request for the South Green – telephone cables.
- To consider a request to site a repaired Patch Corner bench on The Hill (Section 38 consent required).
- To receive the Play Area annual inspection report and consider any recommendations.

10. To receive reports on the regular checks.

- North Green
- South Green
- Churchyard
- Play Area
- Patch Corner
- Allotments
- Amenity Area
- Harpers Green

11. To consider the option of exploring a joint village initiative to replace septic tanks.

12. To consider a joint parish commemoration to mark the Queens Platinum Jubilee in 2022.

13. To consider becoming a member of a Parish Council Group calling for a Norfolk Offshore Transmission Network for the Offshore Wind Farms.

14. Finance & Governance Matters

a) To receive a financial report for the year ending 31st March 2022.

b) To approve the following payments:

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|---|-------------|
| • Clerk (Sept Salary & Expenses)        | £TBC        |
| • Grass Contractor (1 – July)           | £492.00     |
| • Grass Contractor (2 - July)           | £320.00     |
| • Grass Contractor (1 – August)         | £TBC        |
| • Grass Contractor (2 – August)         | £TBC        |
| • WAVE (Allotment Water)                | £41.42 (DD) |
| • CPRE (Annual Membership)              | £36.00 (DD) |
| • Recycled Plastic Bench – Patch Corner | £351.60     |
| • Community Heartbeat Trust – VETS      | £120.00     |

15. Correspondence for circulation.

*(any correspondence received after the agenda has been published will be circulated at the meeting).*

- Draft Dereham Town Delivery Plan

16. To receive any new items for the next agenda.

17. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 6<sup>th</sup> October 2021 in the Village Hall.