

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 5th FEBRUARY 2025, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.
Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence (apologies received from Cllrs Diggins and Dennis).
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on the 4th December 2024.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highway Matters
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - The raised verges at the top of School Road are a safety issue due to the lack of highway visibility and Highways will deal.
 - Degradation at junction with B1146 and School Road – reported to Highways and will be repaired.
 - b) To receive an update regarding flooding issues on School Road and the flood management team inspection.
 - c) To receive an update on the proposed 40mph speed limit on the B1145.
7. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions/appeals.
 - 3PL/2024/0614/LB & 0615/HOU – Rose Cottage, School Road - proposed two storey extension, enlarged garage and siting two new outbuildings bin store / shed to front boundary & shed to side/rear boundary, including reconsultation.
 - PL/2024/0980/FMIN - St Bartholomews Church, Church Street - removing the concrete tiles from the north aisle roof of the church and recovering in terne-coated stainless steel, with capped batten rolls – GRANTED.
 - c) To receive an update regarding the Housing for Local People scheme.
 - d) To consider the Planning Reform White Paper.

8. Open Spaces
 - a) To receive an update regarding a wildflower area in the churchyard.
 - b) To receive an update regarding new hedgerow plants for the amenity area.
 - c) To receive an update regarding the Ash Trees with dieback on the Amenity Area boundary.
 - d) To receive an update regarding the tree works in the churchyard and to consider a professional tree risk assessment survey.
 - e) To consider a request to site an owl box on the Amenity Area, from an allotment holder.
 - f) To consider a wayleave request from UK Power Networks relating to the North Green.
9. To receive reports on the regular inspection of village sites where the Council has a responsibility and consider any maintenance required.
10. To consider alternative ideas for the Annual Parish Meeting (Chair's decision).
11. To consider any suggestions put forward from residents, as requested in the Autumn newsletter.
12. To receive a report regarding Community Resilience – Emergencies and Civil Contingencies.
13. Finance & Governance Matters
 - a) To receive a financial report for the year ending 31st March 2025.
 - b) To review the following policy documents:
 - Financial Regulations
 - Asset Register
 - Risk Assessment & Management Policy
 - Allotment Policy
 - Equality Policy
 - Lone Working Policy
 - Complaints Procedure
 - c) To approve the following payments and note any receipts.

PAYMENTS

P48	ICO – Data Protection	£35.00 (DD)
P53	Play Area Repairs	£579.54*
P54	Clerk (January Salary & Allowance)	£tbc (SO)
P54	HMRC – PAYE	£tbc
P55	Wave Water – Allotments	£13.84
P56	Clerk (February Salary & Allowance)	£tbc (SO)
P56	HMRC – PAYE	£tbc
P57	Village Hall Hire – 2024	£190.00
P58	Tree works – Ash Trees on Amenity Area	£750.00
P59	Tree works – Churchyard	£535.00

**, (SO) or (DD) indicates payment has been made.*

RECEIPTS

R8	Higher Level Stewardship – Harpers Common	£1,469.00
R10	Woodland Grant Scheme – Amenity Area	£2,034.00
R9	Allotment Receipts	£585.00

14. Correspondence for consideration.
(any correspondence received after the agenda has been published will be circulated at the meeting).
 - Sennowe Park – Field Manoeuvres 2025
 15. To receive any new items for the next agenda.
 16. To note the next meeting of the Parish Council will be held on Wednesday 5th March 2025, at 7.00pm in the Village Hall.
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Sheryl Irving
Clerk to the Council
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Thursday 30th January 2025