

## Brisley Parish Council

### THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 6<sup>th</sup> DECEMBER 2023, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the  
Council during the Public Participation session.

Our Standing Orders do not permit members of the public and press to take part in the debates.

---

#### AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 1<sup>st</sup> November 2023.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways - to receive an update on matters reported to Norfolk and Breckland Councils.
  - To receive an update to the formal request submitted to Norfolk County Council for a speed limit on the B1145, from Panford Beck to existing speed limit and the request for better signage for the unfenced common to alert drivers to the loose sheep – this is on the list for consideration in 2023/24 financial year.
  - Gateley Road flooding – a site meeting has been held with the Highways Engineer and photos showing the extent of the flooding are being sent.
  - School Road, blocked drain – reported to Highways and works programmed.
  - Flooding on School Road – reported to Highways and will be resolved.
  - SLOWS on School Road – request submitted to Highways – existing SLOW to be repainted in 2024.
  - Amended Footpath 16 (nr Village Hall) signage (to include Village Hall and Church) – request submitted to Highways.
  - Request to extend the speed limit further along Fludges Lane – on hold until speed limit on B1145 confirmed.
7. Planning
  - a) Applications for consideration.
    - 3PL/2023/1049/HOU – Sunnyside House, School road - two-storey and single-storey rear extensions.
    - Any applications received since the publication of the agenda.  
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions/appeals.
    - 3PL/2022/0818/F – Barracouta, Fakenham Road - proposed change of use of workshop to a dwelling with associated works.
    - 3PL/2023/0935/HOU – Willow Farm, Woods Lane - single-storey extensions and alterations to existing dwelling – APPROVED.
  - c) To receive an update regarding the 'Housing for Local People' scheme.
  - d) To receive an update regarding the Breckland Local Plan and the 'New Town'.

8. Open Spaces
  - a) To receive an update regarding the plan to deal with the effluent in the pond on South Green.
  - b) To receive an update regarding the Section 38 Application.
  - c) To consider the quotes for tree maintenance/removal in the Amenity Area.
9. To receive reports on the regular inspection of village sites where the Council has a responsibility and consider any actions required.
10. To consider a policy to conserve and enhance biodiversity in Brisley, in accordance with the Environment Act 2021.
11. Finance & Governance Matters
  - a) To receive a financial report for the year ending 31<sup>st</sup> March 2024.
  - b) To receive an update regarding the election invoice challenge.
  - c) To consider the draft budget and set the precept for the year ending 31<sup>st</sup> March 2025.
  - d) To approve the following payments and note any receipts.

PAYMENTS

P51	Clerk (December Salary & Off All) (including back-dated pay award for 2023/24)	£tbc (SO)
P51	HMRC – PAYE	£tbc
P52	UWECG Annual Membership	£80.00
P54	Grass Contractor 1	£tbc
P53	Clerk Expenses	£34.72

*\*, (SO) or (DD) indicates payment has been made.*

12. Correspondence for consideration.  
*(any correspondence received after the agenda has been published will be circulated at the meeting).*
  - Fundraising Opportunity – Metal Detecting Event on Parish Land.
13. To receive any new items for the next agenda.
14. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 31<sup>st</sup> January 2024, in the Village Hall.

---

Sheryl Irving  
Clerk to the Council  
[brisleyparishcouncil@gmail.com](mailto:brisleyparishcouncil@gmail.com)  
Wednesday 29<sup>th</sup> November 2023