

## THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 2<sup>nd</sup> OCTOBER 2019 AT 7.00 P.M IN THE VILLAGE HALL.

**The public and press are cordially invited to attend and are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.**

### AGENDA

1. Welcome and apologies for absence.  
(Apologies received from Cllr N Curl)
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 4<sup>th</sup> September 2019.
4. To receive a Clerk’s Report on the progress of items from previous meetings.
5. To receive County/District Councillor reports.
6. Open Forum: an opportunity for members of the public to raise new issues or speak in relation to items on the agenda.
7. Highways
  - a) To receive an update on any matters reported to Norfolk and Breckland Councils.
    - FP 6 – NCC will check access is clear following harvest of the maize.
    - FP6 at Manor Farm Field – missing signage – see item 9g below.
    - Stile at FP 5 (from amenity) – landowner has confirmed this will be cleared.
    - Height of stile steps – awaiting advice.
  - b) To receive an update regarding issues on the Gateley Road.

8. Planning
  - a) Applications for consideration.

Application	Details
Any applications received since the publication of the agenda.	

- b) Decisions to note.

Application	Parish Council Comments	Breckland Status
3PL/2019/0898/VAR Groom Cottage, The Green Variation of Condition No 2 on 3PL/2018/0026/HOU – insert window to east elevation of garage building.	Brisley Parish Council had no comments in respect of this application.	APPROVED.
3PL/2019/0977/F Above Ground Installation Harpers Lane, Horningtoft - Installation of Photovoltaic (PV) panels, a Molded Case Circuit Breaker (MCCB) and Inverter kiosk, associated footpaths and underground cabling within the Brisley Above Ground Installation (AGI) site.	Brisley Parish Council had no comments in respect of this application.	Undecided.

<p>3PN/2019/0027/UC Agricultural Building at Maltings Farm Gateley Road Brisley</p>	<p>Conversion of agricultural building to one dwelling (permitted development) – amended application : Brisley Parish Council object to this application on the grounds that this application falls outside of the Town and Country Planning Order 2015, Schedule 2, Part 3, Class Q, paragraphs Q1.i(i) in that the building will require a major rebuild for conversion to a dwelling house, and Q2.1(e) in that removal of this agricultural building will lead to the loss of infrastructure needed to farm at this location.</p>	<p>PERMITTED</p>
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- c) To consider new housing options in Brisley.
- d) To consider a letter to the Norfolk Strategic Planning Member Forum re rural Norfolk.

9. Open Spaces

- a) To consider any amendments to the grass cutting contract in respect of the churchyard.
- b) To receive an update re HLS and Harpers Common.
- c) To receive an update regarding the ragwort on the Amenity Area.
- d) To receive an update regarding actions required in the Play Area inspection report.
- e) To receive an update regarding the invasive weed in Patch Corner pond.
- f) To note the date of the Grazing Rights Holders meeting – Monday 28<sup>th</sup> October 2019.
- g) To consider repairs to the Parish Council notice board at the Village Hall.
- h) To consider granting permission for a footpath (FP6) fingerpost on the Green.
- i) To consider any action required to the spoil heap and straw bales on the track alongside Manor Barn.
- j) To consider any action required to the Manor Farm pond.

10. To receive reports on the regular checks and discuss any issues arising.

- North Green
- South Green
- Footpaths & Stiles
- Churchyard
- Patch Corner
- Play Area
- Allotments
- Amenity Area

11. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2020.
- b) To appoint an internal auditor for the year ending 31<sup>st</sup> March 2020.
- c) To consider approval of Clerks attendance at an Essential Update Seminar (£18.17)
- d) To consider approval of renewal of Clerk's SLCC membership (£51.48)
- e) To receive an update regarding council banking.
- f) To review the Burial Ground fees.
- g) To consider a donation request from the Citizens Advice Bureau.

h) To approve the following payments.

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|---------------------------------------|-------------------------|
| • Clerk (October – Salary/Expenses)   | £TBC                    |
| • Norfolk PTS (Essential Seminar)     | £48.00 (see 11c above)  |
| • SLCC Annual Membership              | £136.00 (see 11d above) |
| • Grass Contractor                    | £TBC                    |
| • Grass Contractor                    | £TBC                    |
| • Royal British Legion (poppy wreath) | £TBC                    |
| • Play Area Inspection                | £108.00                 |
| • Contractor (Ponds on The Hill)      | £2,160.00               |

12. Correspondence for consideration.

(any correspondence received after the agenda has been published will be circulated at the meeting).

- Community, Well-being, Environment and Parish & Town Councils (NALC).
- Disability Network Norfolk Group
- Norfolk Minerals & Waste Review Consultation
- UWCFG Newsletter – Summer 2019
- Norfolk County Council Division Boundary Consultation
- Breckland Update – Brexit Preparations

13. To receive any new items for the next agenda.

14. To confirm the next meeting of the Parish Council will be held on Wednesday 6<sup>th</sup> November 2019 at 7.00pm in the Village Hall.

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Sheryl Irving  
Clerk to the Council  
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Thursday 29<sup>th</sup> August 2019