

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON
THURSDAY 9TH MAY 2019, FOLLOWING THE ANNUAL PARISH MEETING
WHICH COMMENCES AT 7.00 P.M IN THE VILLAGE HALL.**

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Election of Chairman and signing of declaration of office.
2. Welcome and apologies for absence.
3. To consider the co-option of new councillors.
4. To receive declarations of interest.
5. To approve the minutes of the meeting held on Wednesday 3rd April 2019.
6. To receive County/District Councillor reports.
7. Open Forum: a 15-minute opportunity to hear from members of the public.
8. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - b) To consider any new issues within the village.

9. Planning
 - a) Applications for consideration.

Application	Details
Any applications received since the publication of the agenda.	

- b) Decisions to note.

Application	Parish Council Comments	Breckland Status
3PL/2019/0008/UC Change of Use – Agricultural Building to Dwelling. Maltings Farm, Gateley Road.	Brisley Parish Council object to the loss of another small farm, this development removes the use of a stand-alone small farm and will set an unwelcome precedent if approved.	REFUSED

10. Open Spaces
 - a) To consider any further resurfacing on the overflow car park.
 - b) To consider weed spraying of church, village hall etc.
 - c) To consider a regular volunteer working group.
 - d) To consider a request for car parking on the Green for a special event being held by the Cricket Club.
 - e) To consider support of a flagship bird project at Harpers Green.
11. Amenity Project
 - a) To consider any actions in respect of the Allotment Area.
 - b) To consider ragwort spraying.
 - c) To consider holding a Centenary Day Event.

12. To receive reports on the regular checks.
- North Green
 - South Green
 - Footpaths & Stiles
 - Churchyard
 - Play Area
 - Patch Corner
 - Allotments
13. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2020.
 - b) To receive the internal auditors report and consider any recommendations.
 - c) To approve the annual governance statement in the 2018-19 Annual Return.
 - d) To approve the Statement of Accounts in the 2018-19 Annual Return.
 - e) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
 - f) To appoint a third signatory for the Barclays account.
 - g) To consider approval of direct debit payment to ICO (data protection registration).
 - h) To consider Council insurance policy renewal.
 - i) To consider any Council training requirements.
 - j) To approve the following payments.

• Clerk (May Salary & Expenses)	£338.12
• Grass Contractor	£102.00
• Grass Contractor	£500.00
• Supply of Pedestrian Cattle Grid	£480.00
• Insurance Company	£TBC (see (h) above)
14. Correspondence for circulation.
(any correspondence received after the agenda has been published will be circulated at the meeting).
- Police Parish Newsletter – April edition.
 - Norfolk Rural Communities Newsletter – March Edition
 - Homes England Consultation
15. To note the meeting dates for the forthcoming year – all 7.00pm.
- Wednesday 5th June 2019
 - Wednesday 3rd July 2019
 - Wednesday 4th September 2019
 - Wednesday 2nd October 2019
 - Wednesday 6th November 2019
 - Wednesday 4th December 2019
 - Wednesday 5th February 2020
 - Wednesday 4th March 2020
16. To receive any new items for the next agenda.
17. To confirm the next meeting of the Parish Council will be held on Wednesday 5th June 2019 at 7.00pm in the Village Hall.