

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 4th SEPTEMBER 2019 AT 7.00 P.M IN THE VILLAGE HALL.**

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
(Apologies received from Cllr's Curl & Irons)
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 3rd July 2019.
4. To receive a Clerk's Report on the progress of items from previous meetings.
5. To receive an update from the Chairman.
6. To receive County/District Councillor reports.
7. Open Forum: an opportunity for members of the public to raise new issues or speak in relation to items on the agenda.
8. Highways
 - a) To receive an update on any matters reported to Norfolk and Breckland Councils.
 - Woods Lane – missing name plate.
 - Overgrown hedge – Gateley Road
 - Fly tipping – Elmham Road
 - Obscured signs – Gateley Road & Woods Lane
 - Fludges Lane – missing fingerposts
 - Footpath near Church – possible stile obstruction
 - Footpath No. 6 – overgrown
 - b) To consider options re the Gateley Road speeding issue.
9. Planning
 - a) Applications for consideration.

Application	Details
3PL/2019/0898/VAR Groom Cottage, The Green	Variation of Condition No 2 on 3PL/2018/0026/HOU – insert window to east elevation of garage building.
3PL/2019/0977/F Above Ground Installation Harpers Lane, Horningtoft	Installation of Photovoltaic (PV) panels, a Molded Case Circuit Breaker (MCCB) and Inverter kiosk, associated footpaths and underground cabling within the Brisley Above Ground Installation (AGI) site.
Any applications received since the publication of the agenda.	

b) Decisions to note.

Application	Parish Council Comments	Breckland Status
3PL/2019/0592/HOU Tumbleweed, School Road. Proposed front extension and conversion of garage/outhouse to playroom/study/cloakroom and utility.	No comments.	APPROVED
3PN/2019/0027/UC Agricultural Building at Maltings Farm Gateley Road Brisley	Conversion of agricultural building to one dwelling (permitted development) – amended application. Brisley Parish Council object to this application on the grounds that this application falls outside of the Town and Country Planning Order 2015, Schedule 2, Part 3, Class Q, paragraphs Q1.i(i) in that the building will require a major rebuild for conversion to a dwelling house, and Q2.1(e) in that removal of this agricultural building will lead to the loss of infrastructure needed to farm at this location.	Undecided
3PL/2019/0662/F – Builders Yard, Oaklands, Gateley Road - Conversion of builders store and joinery workshop to dwelling.	Brisley Parish Council has no comment in respect of this application	APPROVED.

10. Open Spaces

- a) To receive a report regarding the allotments (Christmas Tree venture).
- b) To consider approval of strimming by a volunteer around a restored pond.
- c) To receive a report regarding the Pond project.
- d) To consider the renovation & relocation of The Green notice board.
- e) To consider approval of a request to site a fruit cage on an allotment plot.
- f) To consider additional hedging work at Harpers Common.
- g) To consider any action in respect of the Himalayan Balsam on The Hill.
- h) To consider a request to stain posts on the School Road entrance to the amenity area.
- i) To consider any clearance work required at Patch Corner.
- j) To consider any actions required in the Play Area inspection report.

11. To receive reports on the regular checks and discuss any issues arising.

- North Green
- South Green
- Footpaths & Stiles
- Churchyard
- Patch Corner
- Play Area
- Allotments
- Amenity Area

12. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2020.
- b) To note the external auditors report for year ending 31st March 2019.
- c) To receive an update regarding council banking.
- d) To note the Clerk's CiLCA achievement and consider changes to contract.
- e) To consider adopting the General Power of Competence.
- f) To consider any projects for the financial year commencing 1st April 2020.

- g) To note August payments (approved in July).
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| • Clerk (August – Salary) | £317.10 |
| • NGF Play Ltd (Grant funded) | £11,167.02 |
| • Garden Centre (Grant funded) | £138.31 |
| • Grass Contractor (July) | £540.00 |
- h) To approve the following payments.
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| • Clerk (September – Salary/Expenses/CiLCA) | £TBC |
| • Grass Contractor | £TBC |
| • Grass Contractor | £TBC |
| • CPRE – Housing Conference (2 x delegates) | £50.00 |
| • PKF (External Audit Fee) | £240.00 |
| • Community Heartbeat (VETS) | £120.00 (Defib Fund) |
| • Breckland (Election Fee) | £75.00 |
| • Beetley PC (SAM II replacement battery) | £13.06 |

13. Correspondence for circulation.

(any correspondence received after the agenda has been published will be circulated at the meeting).

- Western Link Update
- Vattenfall Newsletter
- Police Parish Newsletter – July & August
- Review of Breckland Polling Districts
- NHS Review
- RAF Benevolent Fund in Norfolk
- Farming & the Highways
- Energy Microgrids & Wetlands etc.
- Great Dunham School – request for Governor.
- Independent Living Skills Programme

14. To receive any new items for the next agenda.

15. To confirm the next meeting of the Parish Council will be held on Wednesday 2nd October 2019 at 7.00pm in the Village Hall.

Sheryl Irving
Clerk to the Council
brisleyparishcouncil@gmail.com
Thursday 29th August 2019