

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD VIRTUALLY ON WEDNESDAY 4TH NOVEMBER 2020 AT 7.00 P.M.

Under the Coronavirus Act, the Secretary of State has published meeting regulations which remove the requirement to hold annual meetings and allow virtual meetings up to 7 May 2021. These are contained in The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Accordingly, this meeting will be held virtually via Zoom and members of the public or press are welcome to attend, the link to do so is set out below:

Join Zoom Meeting:

<https://us02web.zoom.us/j/86233672589?pwd=SXdYSUFZeDlkVU5WOGFJQkFEWkFFZz09>

Meeting ID: 862 3367 2589 - Passcode: 906756

The public and press will be able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 7th October 2020.
4. To receive County/District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - Speed Limit request – B1145 from Mileham direction – C/CIlr taking forward but currently on-hold.
 - b) To receive a report from the Public Rights of Way Warden.
7. Planning
 - a) Applications for consideration.
 - 3PL/2020/1045/F – Bay Tree Cottage, School Road - Alterations to existing stable block (increase the head height and material change to the southern wall).
 - Any applications received since the publication of the agenda.
 - b) To note any planning decisions.
 - 3PL/2020/0859/F – Maltings Farm, Gateley Road - Conversion of agricultural building to two dwellings, change of use of agricultural land to domestic curtilage, erection of two double garages, and associated works – UNDECIDED.
 - c) To consider consulting the views of the village in respect of changes to the planning system.
 - d) To consider membership of the CPRE (previously known as the Campaign to Protect Rural England), the countryside charity.

8. Open Spaces
- a) To receive an update regarding the long-term plan for the Jubilee Wood.
 - b) To receive an update regarding the application for a Countryside Stewardship Higher Tier Grant.
 - c) To consider any response to the upcoming rent review of the Amenity Area.
 - d) To note additional hedge trimming cost on the North Green.
 - e) To consider approval of a quotation for the removal of the dead willow tree, Woods Lane.
9. To receive reports on the regular checks.
- North Green
 - South Green
 - Churchyard
 - Play Area
 - Patch Corner
 - Allotments
 - Amenity Area
 - Harpers Green
10. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2021.
 - b) To consider allocation of Townlands funds.
 - c) To carry out the annual review of the Burial Ground fees.
 - d) To consider appointment of the internal auditor for the year ending 31st March 2021.
 - e) To consider the budget and set the precept for the year ending 31st March 2022.
 - f) To approve the following payments:

• Clerk (November Salary & Expenses)	£TBC
• Grass Contractor (October)	£312.00
• Grass Contractor (October)	£tbc
• Norfolk County Council (Amenity Area Rent)	£750.00
• Knotweed Treatment	£65.00
• UWFCG Membership	£80.00
• Tree for Play Area	£15.00 (paid on 8.10.2020)
• Anglian Water (Allotments)	£20.33 (direct debit)
• ICO (Data Protection)	£35.00 (direct debit)
11. Correspondence for circulation.
(any correspondence received after the agenda has been published will be circulated at the meeting).
- Boundary Commission Review (closes 23.11.2020)
 - NCC Budget Consultation 2021/22
 - Breckland Response to Planning White Paper.
12. To receive any new items for the next agenda.
13. To note the next meeting of the Parish Council will be held on Wednesday 2nd December 2020 at 7.00pm.

Sheryl Irving
Clerk to the Council
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Thursday 29th October 2020