

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON  
WEDNESDAY 3<sup>rd</sup> APRIL 2019 AT 7.00 P.M IN THE VILLAGE HALL.**

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.

**AGENDA**

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 6<sup>th</sup> March 2019.
4. To receive County/District Councillor reports.
5. Open Forum: a 15 minute opportunity to hear from members of the public.
6. Highways
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
  - b) To consider any new issues within the village.
7. Planning
  - a) Applications for consideration.

Application	Details
Any applications received since the publication of the agenda.	

- b) Decisions to note.

Application	Parish Council Comments	Breckland Status
3PL/2019/0059/F 4 Bedroom property adjacent to Green Farm, Gateley Road.	No objections.	Refused
3PL/2019/0064/F Single Storey timber framed building to serve staff. Field adjacent to Great Wood House, Brisley Road.	No objections.	Undecided
3PL/2019/0008/UC Change of Use – Agricultural Building to Dwelling. Maltings Farm, Gateley Road.	Brisley Parish Council object to the loss of another small farm, this development removes the use of a stand-alone small farm and will set an unwelcome precedent if approved.	Undecided

- b) Decisions to note.
8. Matters arising
  - a) To consider any future use for the school defibrillator cabinet.

9. Brisley Common
- a) To receive an update regarding the electric fence gateways for walkers.
  - b) To receive the draft minutes and consider any issues raised at the Grazing Rights Holders meeting.
  - c) To receive an update regarding the Pond Renovation Project.
  - d) To consider approval of a visit by the Norfolk Flora Group to record plants.
10. Amenity Project
- a) To consider any changes to the Allotment Area.
  - b) To consider any tree/shrub maintenance requirements.
  - c) To receive an update regarding additional equipment in the Play Area.
11. To receive reports on the regular checks.
- North Green
  - South Green
  - Footpaths & Stiles
  - Churchyard
  - Play Area
  - Patch Corner
  - Allotments
12. Finance & Governance Matters
- a) To receive a financial report for the year ending 31<sup>st</sup> March 2019.
  - b) To consider closure of the Bank of Ireland account.
  - c) To appoint another signatory for the Barclays account.
  - d) To consider approval of the Clerk's incremental salary increase.
  - e) To approve the following payments.

• Clerk (April Salary & Expenses/Office Allowance)	£TBC
• HMRC (PAYE)	£TBC
• Norfolk Parish Training & Support (Membership)	£90.00
13. Correspondence for circulation.  
(any correspondence received after the agenda has been published will be circulated at the meeting).
- Police Parish Newsletter – March edition.
14. To receive any new items for the next agenda.
15. To confirm the Annual Council Meeting will be held on Thursday 9<sup>th</sup> May 2019, following the Annual Parish Meeting which will commence at 7.00pm in the Village Hall.

Sheryl Irving  
Clerk to the Council  
[brisleyparishcouncil@gmail.com](mailto:brisleyparishcouncil@gmail.com)  
Thursday 28<sup>th</sup> March 2019

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