

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 6TH JULY 2022, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.
Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence. (Apologies received from Cllr Dennis)
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 1st June 2022.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - Gateley Road – covered drain – works still awaited.
 - Trod, Church Street – water collecting in surface – reported to Highways.
 - Church Street, near to the Square House – pavement too narrow for pushchairs and mobility scooters etc – C/Cllr Kiddle-Morris taking this matter forward and requesting that the pavement be widened.
 - Brisley Footpath 6 – surface has been sown and becoming impassable again – reported to Highways who have written to the person responsible.
7. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions/appeals.
 - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
 - Appeal - 3PL/2021/0146/F – land off Gateley Road east of Old Orchards and North of Butlers & Church House Barn, Gateley Road - Erection of three detached dwellings with integral garage with access via shared driveway directly from Gateley Road.
 - Planning appeal: 3PL/2021/1109/O – land off Gateley Road - First Homes application. 4, two-bedroom semi-detached properties. 3, 3-bedroom bungalow to be sold or rented under the new First homes regulations.
 - 3PL/2022/0375/F – land off Gateley Road - resubmission of application reference 3PL/2021/0146/F - Full planning application for three detached dwellings with access via shared driveway directly from Gateley Road – REFUSED.

- 3PL/2022/0425/HOU – Chesham House, School road - alteration and renovation works to existing domestic outbuilding to form home office, home garage, gym and utility room – APPROVED.
 - 3PL/2022/0445/HOU - Bay Tree Cottage, School Road - single-Storey, one bedroom annexe for family member, to sit in gap between two existing outbuildings and a single storey rear extension to form an enclosed porch.
- c) To receive an update regarding the 'Housing for Local People' scheme.

8. Open Spaces

- a) To receive an update regarding drainage works on the Amenity Area.
- b) To receive an update regarding effluent in pond on South Green.
- c) To receive an update regarding the temporary easement on the North Green.
- d) To consider tree works at Patch Corner.

9. To receive reports on the regular checks.

- North Green
- South Green
- Churchyard
- Play Area
- Patch Corner
- Allotments
- Amenity Area
- Harpers Green
- The Hill

10. To receive final report from the working party regarding the parish commemoration to mark the Queens Platinum Jubilee in 2022.

11. To receive a report regarding the Breckland initiative 'Mindful Villages'.

12. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2023.
- b) To receive an update regarding the change of allocation for Townlands funds.
- c) To review the Townlands rental fees.
- d) To approve the following payments:

• Clerk (July Salary, Off All & Expenses)	£TBC
• Clerk (Aug Salary & Off All)	£TBC
• HMRC – PAYE	£TBC
• CPRE (Annual Membership)	£36.00 (DD)
• Grass Contractor 1	£162.00
• Grass Contractor 2	£TBC
• Internal Audit	£35.00 (paid)
Jubilee	
• Materials for bridge	£420.00
• Moving bridge into situ	£162.00
• Thursday night music	£100.00
• Village Hall – bunting/tablecloths etc	£128.56
• Setting up for Thursday event	£134.00
• Bridge – digger and materials	£351.60
• Portable Toilets	£240.00

13. Correspondence for circulation.
(any correspondence received after the agenda has been published will be circulated at the meeting).
 - Privacy notice and landowner agreement letter for DLL pond restoration 2022.
 - Invitation to Bid for Parish Partnership 2023/24.
14. To receive any new items for the next agenda.
15. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 7th September 2022 in the Village Hall.

Sheryl Irving
Clerk to the Council
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Thursday 30th June 2022