

**THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON  
WEDNESDAY 6<sup>th</sup> NOVEMBER 2019 AT 7.00 P.M IN THE VILLAGE HALL.**

**The public and press are cordially invited to attend and are able to address the Council during the Public Participation session. Our Standing Orders do not permit members of the public and press to take part in the debates.**

**AGENDA**

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on Wednesday 2<sup>nd</sup> October 2019.
4. To receive a Clerk's Report on the progress of items from previous meetings.
5. To receive County/District Councillor reports.
6. Open Forum: an opportunity for members of the public to raise new issues or speak in relation to items on the agenda.
7. Highways
  - a) To receive an update on any matters reported to Norfolk and Breckland Councils.
    - FP 6 – NCC will check access is clear following harvest of the maize.
    - Woods Lane signage – new signage now installed.
  - b) To receive an update regarding issues on the Gateley Road.

8. Planning
  - a) Applications for consideration.

Application	Details
Any applications received since the publication of the agenda.	

- b) Decisions to note.

Application	Parish Council Comments	Breckland Status
3PL/2019/0977/F Above Ground Installation Harpers Lane, Horningtoft - Installation of Photovoltaic (PV) panels, a Molded Case Circuit Breaker (MCCB) and Inverter kiosk, associated footpaths and underground cabling within the Brisley Above Ground Installation (AGI) site.	Brisley Parish Council had no comments in respect of this application.	PERMISSION

- c) To consider a letter to the Norfolk Strategic Planning Member Forum re rural Norfolk.

9. Open Spaces
  - a) To receive an update regarding the ragwort on the Amenity Area.
  - b) To receive an update regarding the invasive weed in Patch Corner pond.
  - c) To note the minutes of the Grazing Rights Holders Meeting held on 28<sup>th</sup> October 2019 and consider any actions raised.

- d) To consider membership of the Upper Wensum Farm Cluster Group.
  - e) To consider future purpose of empty allotments – Christmas Trees/Orchard options.
  - f) To consider repairs to the Parish Council notice board at the Village Hall.
  - g) To consider the appointment of a Footpath Warden.
  - h) To consider purchase of grass seed for pond at The Hill.
  - i) To consider a replacement culvert pipe on the Green.
  - j) To consider any action to be taken in respect of the effluent discharge into the pond on the Green.
10. To receive reports on the regular checks and discuss any issues arising.
- North Green
  - South Green
  - Footpaths & Stiles
  - Churchyard
  - Patch Corner
  - Play Area
  - Allotments
  - Amenity Area
11. To consider the Townlands Charity income and fund allocation.
12. Finance & Governance Matters
- a) To receive a financial report for the year ending 31<sup>st</sup> March 2020.
  - b) To receive an update regarding council banking.
  - c) To consider a draft budget for the year ending 31<sup>st</sup> March 2021.
  - d) To approve the following payments.
 

• Clerk (November – Salary/Expenses)	£TBC
• Grass Contractor	£TBC
• Grass Contractor	£TBC
• Royal British Legion (2 x poppy wreaths)	£34.50
• Website Hosting (one year)	£100
• NCC (Amenity Area Rent)	£750.00
• Swing Seat & Harness	£758.08 (grant funded)
• Harness Locking Cabinet	£177.54 (grant funded & paid on 29.10.19)
• Pond Contractor	£500 (grant funded)
13. Correspondence for consideration.  
(any correspondence received after the agenda has been published will be circulated at the meeting).
- To consider a request to support a Local Electricity Bill.
  - Norfolk County Farms Annual Tenants' Evening 2019 – 5.30pm on Wednesday 20<sup>th</sup> November.
  - Parish Paths Seminar – Monday 28<sup>th</sup> October 2019
  - County Wildlife Sites Newsletter
  - Norfolk County Council Budget Consultation 2020/21
  - Breckland Local Plan Update
  - Norfolk Fire & Rescue – Draft Integrated Risk Management Plan
  - NCC Proposal to maintain existing recycling credit rate for 2020/21
14. To receive any new items for the next agenda.
15. To confirm the next meeting of the Parish Council will be held on Wednesday 4<sup>th</sup> December 2019 at 7.00pm in the Village Hall.