

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 7th SEPTEMBER 2022, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.
Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence. (Apologies received from Cllr Curl)
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 6th July 2022 and the extra-ordinary meeting held on the 8th August 2022.
4. To receive a report regarding the results of the recent Housing Needs Survey.
5. To receive County and District Councillor reports.
6. Open Forum: an opportunity to hear from members of the public.
7. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - Gateley Road – covered drain – works still awaited and will be chased up.
 - Trod, Church Street – water collecting in surface – reported to Highways and works programmed.
 - Church Street, near to the Square House – pavement too narrow for pushchairs and mobility scooters etc – C/Cllr Kiddle-Morris taking this matter forward and requesting that the pavement be widened.
 - Brisley Footpath 6 – impassable again – reported to Highways who have written to the person responsible.
 - Overgrown gorse on junction of B1145 & School Road – reported to Highways.
8. Planning
 - a) Applications for consideration.
 - 3PL/2022/0889/LB & 0888/F – Chesham House - proposal to install 20 in number, 390w solar panels on a ground mounted array, along with 2x 5kw batteries and an appropriate inverter. Installation proposed in rear field out of sight of the main property. This would be in lieu of the roof mounted solar panels on an outbuilding conversion, which have been approved in 3PL/2022/0425/HOU and 3PL/2022/0323/LB.
 - 3PL/2022/0905/HOU – Mill Farm Cottage, The Green - proposed Two Storey Side, First Floor Rear and Garden Room Extensions with Alterations.
 - Any applications received since the publication of the agenda.
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).

- b) To note any planning decisions/appeals.
- 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
 - Planning appeal: 3PL/2021/1109/O – land off Gateley Road - First Homes application. 4, two-bedroom semi-detached properties. 3, 3-bedroom bungalow to be sold or rented under the new First homes regulations.
 - 3PL/2022/0445/HOU - Bay Tree Cottage, School Road - single-Storey, one bedroom annexe for family member, to sit in gap between two existing outbuildings and a single storey rear extension to form an enclosed porch – APPROVED.
 - 3PL/2022/0818/F – Barracouta, Fakenham Road - proposed change of use of workshop to a dwelling with associated works.
 - 3PL/2022/0832/F – St Bartholomew’s Church, Church Street - removing the concrete tiles from the south aisle roof of the church and recovering in terne-coated stainless steel – APPROVED.
 - 3PL/2022/0765/LB – Chesham House, School Road – replacement hardwood replica sash window.
- c) To receive an update regarding the ‘Housing for Local People’ scheme (see also item 4 above).

9. Open Spaces

- a) To receive an update regarding drainage works on the Amenity Area.
- b) To receive an update regarding effluent in pond on South Green and the 2022 pond project works.
- c) To consider tree works at Patch Corner and Green Lane.
- d) To consider any potential income from hay making on Amenity Area and Common.

10. To receive reports on the regular inspection checks of village sites where the Council has a responsibility.

11. To receive an update regarding remaining grant funds received to mark the Queens Platinum Jubilee in 2022.

12. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2023.
- b) To appoint an internal auditor for the year ending 31st March 2023.
- c) To consider the option to opt out of the SAAA central external auditor appointment arrangements.
- d) To consider a monthly standing order for salary/office allowance payments.
- e) To receive an update regarding the change of allocation for Townlands funds.
- f) To consider delegating management of the commons to the Clerk.
- g) To approve the following payments:
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| • Clerk (Sept Salary, Off All & Expenses) | £TBC |
| • Grass Contractor 1 | £180.00 |
| • Grass Contractor 2 | £TBC |
| • Village Hall – Jubilee Book/Photos | £82.55 |
| • Wave – Allotment Water | £12.73 (DD) |
| • Community Heartbeat VETS | £120.00 (paid) |
| • Play Area Inspection | £144.00 (paid) |

13. Correspondence for circulation.
(any correspondence received after the agenda has been published will be circulated at the meeting).
 - Breckland Mental Health – Community Enabler.
 - Breckland Local Plan (Partial Review) Regulation 19 Consultation
14. To receive any new items for the next agenda.
15. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 5th October 2022 in the Village Hall.

Sheryl Irving
Clerk to the Council
brisleyparishcouncil@gmail.com
Thursday 1st September 2022