

# Brisley Parish Council

PLEASE NOTE THE EARLIER START TIME

## **THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 6<sup>th</sup> OCTOBER 2021 AT 6.30 P.M IN THE VILLAGE HALL.**

**The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.**

**Our Standing Orders do not permit members of the public and press to take part in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. To consider the co-option of a new councillor.
3. To receive declarations of interest.
4. To approve the minutes of the meeting held 1<sup>st</sup> September 2021.
5. To receive a Breckland presentation – Housing for Local People.
6. To receive County and District Councillor reports.
7. Open Forum: an opportunity to hear from members of the public.
8. Highways
  - a) To receive an update on matters reported to Norfolk and Breckland Councils.
    - Gateley Road – covered drain – C/Clr investigating.
  - b) To consider the frequency and timing of verge cutting by Norfolk County Council.
9. Planning
  - a) Applications for consideration.
    - Any applications received since the publication of the agenda.  
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
  - b) To note any planning decisions.
    - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
    - 3PL/2021/0967/F – The Bell Inn, The Green, Elmham Road – Three Bay Cart Shed – additional storage for pub.
    - 3PL/2021/1109/O – Land off Gateley Road – REFUSED.
      - First Homes application.
      - 4, two bedroom semi-detached properties.
      - 1, 3 bedroom bungalow to be sold or rented under the new First homes regulations.
      - 2, 3 bedroom bungalows for self build.
  - c) To consider any further response to the planning appeal set out below:
    - 3PL/2021/0146/F – land off Gateley Road east of Old Orchards and North of Butlers & Church House Barn, Gateley Road - Erection of three detached dwellings with integral garage with access via shared driveway directly from Gateley Road.
10. Open Spaces
  - a) To receive an update regarding maintenance at Jubilee Wood.
  - b) To receive an update regarding maintenance on the Green.
  - c) To receive an update regarding Green Lane.

- d) To note the date of the next Grazing Rights Holders meeting and to consider the updated terms of reference.
- e) To receive a report on an ELM Test and Trial for the Brisley commons.
11. To receive reports on the regular checks.
- North Green
  - South Green
  - Churchyard
  - Play Area
  - Patch Corner
  - Allotments
  - Amenity Area
  - Harpers Green
12. To receive an update from the working party regarding joint parish commemoration to mark the Queens Platinum Jubilee in 2022.
13. To consider the installation of electric vehicle charging points in the village.
14. To note the date of the defibrillator training course and to consider approval to supply refreshments.
15. To consider proposals submitted by the Cricket Club to improve the Cricket Ground/Club House.
16. To consider appointing a Parish Council representative to sit on the Cricket Club committee.
17. Finance & Governance Matters
- a) To receive a financial report for the year ending 31st March 2022.
  - b) To appoint an internal auditor for the year ending 31<sup>st</sup> March 2022.
  - c) To review the burial ground fees.
  - d) To receive an update regarding the grass cutting contracts and consider additional works.
  - e) To consider the requirement of a deposit payable by new allotment holders, returnable when vacating the plot in an acceptable condition.
  - f) To approve the following payments:
 

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|---|---------|
| • Clerk (Oct Salary & Expenses)               | £TBC    |
| • Grass Contractor (1 – Sept)                 | £330.00 |
| • Grass Contractor (2 - Sept)                 | £TBC    |
| • RBL – Poppy Wreaths x 2                     | £TBC    |
| • Play Area Inspection                        | £144.00 |
| • Community Heartbeat – Defib Training        | £210.00 |
| • SLCC (Brisley £58.50)                       | £144.00 |
| • Clerk (Training – Essential Update Seminar) | £19.50  |
| • Community Heartbeat – Annual Support Cost   | £151.20 |
18. Correspondence for circulation.  
*(any correspondence received after the agenda has been published will be circulated at the meeting).*
19. To receive any new items for the next agenda.
20. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 3<sup>rd</sup> November 2021 in the Village Hall.