

Brisley Parish Council

THE NEXT MEETING OF BRISLEY PARISH COUNCIL WILL BE HELD ON WEDNESDAY 1ST JUNE 2022, AT 7.00PM IN THE VILLAGE HALL.

The public and press are cordially invited to attend and are able to address the Council during the Public Participation session.
Our Standing Orders do not permit members of the public and press to take part in the debates.

AGENDA

1. Welcome and apologies for absence.
2. To receive declarations of interest.
3. To approve the minutes of the meeting held on 4th May 2022.
4. To receive County and District Councillor reports.
5. Open Forum: an opportunity to hear from members of the public.
6. Highways
 - a) To receive an update on matters reported to Norfolk and Breckland Councils.
 - Gateley Road – covered drain – works still awaited.
 - Trod, Church Street – water collecting in surface – reported to Highways.
 - Church Street, near to the Square House – pavement too narrow for pushchairs and mobility scooters etc – C/Cllr Kiddle-Morris taking this matter forward and requesting that the pavement be widened.
 - Junction of School Road and Church Street – crash rail or bollards be installed on the verge - C/Cllr Kiddle-Morris taking this request forward.
 - Missing manhole cover, Woods Lane – reported to Highways.
 - Poor Surface of Car Park at Patch Corner – unsatisfactory repair reported to Highways but no action to be taken.
 - Potholes on Harpers Lane – request for repairs sent to British Gas.
 - Brisley Footpath 6 – surface has been sown and becoming impassable again – reported to Highways who have written to the person responsible.
7. Planning
 - a) Applications for consideration.
 - Any applications received since the publication of the agenda.
(Go to: <http://planning.breckland.gov.uk/OcellaWeb/planningSearch>).
 - b) To note any planning decisions/appeals.
 - 3PL/2021/0274/CU – Caravan, Back Lane, Stanfield - change of use of agricultural and brown field land to residential caravan use for an extended Traveller family. A maximum of two static caravans and three touring caravans to be stationed on the land, on either a temporary or permanent basis (Retrospective).
 - Appeal - 3PL/2021/0146/F – land off Gateley Road east of Old Orchards and North of Butlers & Church House Barn, Gateley Road - Erection of three detached dwellings with integral garage with access via shared driveway directly from Gateley Road.

- 3PL/2022/0099/LF – Chesham House, School Road – replacement front door and patio doors – APPROVED.
- 3PL/2022/0323/LB – Chesham House, School Road - alteration and renovation works to existing domestic outbuilding to form home office, home gym, garage and utility room – APPROVED.
- 3PL/2022/0324/HOU – Chesham House, School Road - alteration and extension work to rear of property to provide improved kitchen and dining room to ground floor and improved bedroom accommodation to first floor – APPROVED.
- 3PL/2022/0364/LB – Chesham House, School Road - alteration and extension work to rear of property to provide improved kitchen and dining room to ground floor and improved bedroom accommodation to first floor – APPROVED.
- Planning appeal: 3PL/2021/1109/O – land off Gateley Road - First Homes application. 4, two-bedroom semi-detached properties. 3, 3-bedroom bungalow to be sold or rented under the new First homes regulations.
- 3PL/2022/0362/HOU – 3 The Green – proposed Single Storey Extensions to Side and Rear – APPROVED.
- 3PL/2022/0375/F – land off Gateley Road - resubmission of application reference 3PL/2021/0146/F - Full planning application for three detached dwellings with access via shared driveway directly from Gateley Road.
- 3PL/2022/0425/HOU – Chesham House, School road - alteration and renovation works to existing domestic outbuilding to form home office, home garage, gym and utility room.
- 3PL/2022/0445/HOU - Bay Tree Cottage, School Road - single-Storey, one bedroom annexe for family member, to sit in gap between two existing outbuildings and single storey rear extension to form an enclosed porch.

c) To receive an update regarding the 'Housing for Local People' scheme.

d) To receive an update regarding report to Enforcement Team in respect of the increased activity at the site to the east of the B1146.

8. Open Spaces

a) To receive an update regarding drainage works on the Amenity Area.

b) To receive an update regarding effluent in pond on South Green.

c) To consider a request for a temporary easement on the North Green.

9. To receive reports on the regular checks.

- North Green
- South Green
- Churchyard
- Play Area
- Patch Corner
- Allotments
- Amenity Area
- Harpers Green

10. To receive an update from the working party regarding the parish commemoration to mark the Queens Platinum Jubilee in 2022.

11. Finance & Governance Matters

a) To receive a financial report for the year ending 31st March 2023.

b) To receive an update regarding the change of allocation for Townlands funds.

c) To review the Allotment rental fees.

d) To approve the following payments:

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| • Clerk (June Salary & Off All) | £tbc |
| • HMRC – PAYE | £tbc |
| • Website Annual Fees (Reimbursement to Clerk) | £106.06 |
| • Grass Contractor (1) | £tbc |
| • Grass Contractor (2) | £tbc |

12. Correspondence for circulation.

(any correspondence received after the agenda has been published will be circulated at the meeting).

- Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2022: Invitation to respond to our consultation.

13. To receive any new items for the next agenda.

14. To note the next meeting of the Parish Council will be held at 7.00pm on Wednesday 6th July 2022 in the Village Hall.

Sheryl Irving
Clerk to the Council
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Thursday 27th May 2022